

MINUTES
Meeting of the
GOLD RIDGE RESOURCE CONSERVATION DISTRICT
PHONE: 707.823.5244 FAX: 707.823.5243
Thursday, September 19, 2013

Location: Gold Ridge RCD Office
2776 Sullivan Rd
Sebastopol, CA 95472

Time: 6:00 – 8:00 pm

II. Open Meeting (Introductions) The meeting was called to order at 6:20 pm.

III. Call to Order (Roll Call of Directors)

Directors present: Richard Hughes, Ann Cassidy, Jill Butler

Directors absent: Joe Dutton, Don Petersen

Associate Directors present: Al Gerhardt (left at 6:30pm)

Associate Directors absent: Torrey Olson, Bob Burke

Staff present: Brittany Heck, Michele Rocha

Others present: Sharon Harston, Brooke Cole (NRCS) left at 7pm, Craig Collins (via phone 6:30-7 pm)

IV. Public Comment –There was no public comment.

V. Informational Items

- a. Correspondence and Notices/Additional Agenda Items. Brittany shared the following notices with the board: Info on the Earthjustice lawsuit against Association of Bay Area Governments for the Bay Area Plan; CSDA letter soliciting expert feedback; She met with the new county counsel; Dairy workshop announcement; CSDA board training opportunities; the new CSDA newsletter; Valley Ford Schoolhouse meeting. There were no additional agenda items.
- b. Construction Procurement Policy Update. Sharon Harston gave written comments. Further review on the policy was tabled until October.
- c. Financial Status Update. Craig Collins, our Financial Manager, joined us via phone and talked about our financial status. He said the primary issue was that administrative costs are not being recovered. Regarding going forward, he suggested we, (1) Evaluate financial restrictions on new grants, (2) Adjust billing rates, (3) Review current grants, and (4) Monitor financial situation regularly.
There was also a discussion about the financial reports the board receives in their packets. Should they get the previous months' reports and then get an update at the board meeting or get in their packet the complete financials after all invoices are in, which would be two months previous to the meeting.

VI. Consent Calendar (August 15, 2013 Minutes and the Grant Status/Staff Report)

Motion to approve consent calendar.

1st Ann Cassidy/2nd Jill Butler.

All Ayes. Motion carried.

VII. Action Items

- a. NRCS report. There was no NRCS report.
- b. NRCS Vehicle Policy. Tabled until October meeting.
- c. Approval of Financial Report/Warrant Requests
Motion to approve the financial reports and warrant requests.
1st Ann Cassidy/2nd Jill Butler.
All Ayes. Motion carried.

VIII. Adjournment. The meeting was adjourned at 7:57 pm.