



Minutes
Board Meeting of the
GOLD RIDGE RESOURCE CONSERVATION DISTRICT
PHONE: 707.823.5244 FAX: 707.823.5243
Thursday, December 17th, 2015, 4:00-5:30pm

Location: Gold Ridge RCD Office, 2776 Sullivan Rd., Sebastopol, CA 95472
Call for directions

Time: **4:00-5:30pm* Note change from usual meeting time**

Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours.

I. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

- *The meeting was called to order at 4:06 pm*

Directors present: Ann Cassidy, Richard Hughes, Torrey Olson, Joe Dutton

Directors Absent: None

Associate Directors present: None

Associate Directors absent: Bob Burke

Staff present: Joe Pozzi, Brittany Jensen, Adriana Stagnaro

Others present: Sharon Harston, Adam Davidoff, Jennifer Walser, Mel Sanchietti

II. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

- *No changes were made to the agenda.*

III. PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

- *There was no public comment made.*

IV. INFORMATIONAL ITEMS

4-1 Correspondence and Notices/Additional Agenda Items- Brittany Jensen

- *Sonoma Local Agency Formation Commission is holding an election for their Special District Representative*

4-2 NRCS Report – Jennifer Walser

- 40 of 80 contracts have been reviewed
- Kristin Flynn is moving to Napa County office for rangeland technical work
- New employee will fill Kristin's spot; he will come introduce himself in the next few months.

4-3 New Director and Associate Directors – Brittany Jensen

- Mel will be sworn in by the County BOS on January 5th, 2016

4-4 Annual Audit Review – Sue Goranson

- Sue gave review – "the best the audit has ever gone". Sue and team had to wait for information from PERS to come in; she could have finished the audit two months earlier.

4-5 Anniversary Party- Adriana Stagnaro

4-6 Strategic Plan and Community Survey – Torrey Olson

4-7 Poff Management Plan Update – Brittany Jensen

4-8 **CARCD updates** – Brittany Jensen

- Durable Collaborations is a way to build partnerships and strength among the North Coast RCDs. – Torrey agrees to participate in this
- Leadership Training – Ann agrees to participate in this
- GRRCD and NRCS earned an award for LandSmart planning
- Brittany was awarded with CA RCD Employee of the Year!

4-9 **Request to change January Board Meeting date to January 14th** - Brittany Jensen

- This change has been approved.

4-10 **Holiday Closure** – The Gold Ridge RCD office will be closed for the Holidays on December 23, 2015 and be open again on January 4, 2016.

V. CONSENT CALENDAR

5-1 **November 19th, 2015 Minutes and Grant Status Report**

Motion to approve Consent Calendar

1st Olson /2nd Hughes

Ayes: Cassidy, Hughes, Olson, Dutton

Nays: None Abstentions: None Absent: None

VI. ACTION ITEMS

6-1 **Approval of NRCS Report**

Motion to approve the NRCS Report

1st Hughes /2nd Olson

Ayes: Cassidy, Hughes, Olson, Dutton

Nays: None Abstentions: None Absent: None

6-2 **Approval of Financial Report/Warrant Request**

Motion to approve Financial Report/Warrant Request

1st Cassidy /2nd Hughes

Ayes: Cassidy, Hughes, Olson, Dutton

Nays: None Abstentions: None Absent: None

6-3 **Nominations of Board Positions for President, Vice President, Treasurer, and Secretary**

Motion to approve Nominations for Board Positions

1st Hughes /2nd Olson

Ayes: Cassidy, Hughes, Olson, Dutton

Nays: None Abstentions: None Absent: None

There was no change made to the positions.

VII. ADJOURNMENT AND AGENDA SETTING The meeting closed at 5:53pm.

To request board packet information, please contact Brittany Heck at (707) 823-5244.

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.