



**SPECIAL Board Meeting Minutes
December 7, 2017, 12:00PM-12:40PM**

2776 Sullivan Road, Sebastopol, CA 95472
Call for directions | 707.823.5244

District Directors: Joe Dutton, President; Richard Hughes, Vice President; Torrey Olson, Treasurer; Ann Cassidy, Secretary; Mel Sanchietti, Director

Associate Directors: Guy Smith; Chris Choo

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 12:04 PM.

Directors present: Joe Dutton, Ann Cassidy, Mel Sanchietti, Richard Hughes

Directors absent: Torrey Olson

Associate Directors present: Guy Smith. Associate Directors absent: Chris Choo

Staff present: Joe Pozzi, Brittany Jensen, Noelle Johnson, Adriana Stagnaro

Others present: Adriane Garayalde with the Russian River Confluence

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

No changes were made to the agenda.

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

There was no public comment.

4. Informational Items

A. Updates & Notices

5. Consent Calendar

A. November 16, 2017 Meeting Minutes and November Grant Status Report

Motion to approve Item 5-A: 1st Cassidy, 2nd Sanchietti. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

6. Action Items

A. Approve Financial Report and Warrant Request for FY 2017/18 through November 30, 2017

Motion to approve Item 6-A: 1st Sanchietti, 2nd Cassidy. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

B. Approve Holiday Office Closure from December 22, 2017 to January 1, 2018

Motion to approve Item 6-B: 1st Sanchietti, 2nd Hughes. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

C. Approve Executive Director to Enter into Contract with North Coast Engineering for USDA NRCS Emergency Watershed Protection (EWP) Project for \$33,375.00

Motion to approve Item 6-C: 1st Cassidy, 2nd Sanchietti. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

D. Approve Resolution 2017-09 to Authorize the Opening of a Non-Interest Bearing Account in Order to Transfer Advance Grant Funds and Delegating Certain Duties to the President of the Board and the Executive Director

Motion to approve Item 6-D: 1st Sanchietti, 2nd Cassidy. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

E. Approval of Executive Director to Enter into Contract with the Sonoma County Agricultural Preservation and Open Space District for Consulting Services on the Agricultural and Conservation Education Program 2017-18 for \$108,770.50

Motion to approve Item 6-E: 1st Cassidy, 2nd Hughes. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

F. Approval of Executive Director to Enter into Subcontract with Sonoma RCD for the Agricultural and Conservation Education Program 2017-18 for an amount not to exceed \$65,000.00

Motion to approve Item 6-F: 1st Cassidy, 2nd Hughes. Ayes: Sanchietti, Cassidy, Hughes, Dutton. Nays: None. Abstentions: None. Absent: Olson

7. Future Agenda Items

8. Adjournment

Meeting adjourned at 12:40pm.