



**Minutes  
Board Meeting of the  
GOLD RIDGE RESOURCE CONSERVATION DISTRICT  
PHONE: 707.823.5244 FAX: 707.823.5243**

**September 15, 2016, 3:30-5:30pm**

**Location:** Gold Ridge RCD Office, 2776 Sullivan Rd., Sebastopol, CA 95472  
*Call for directions*

**Time:** 3:30-5:30pm

Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours.

**I. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

*Meeting was called to order at 3:36 PM.*

**Directors present:** Mel Sanchiotti, Ann Cassidy, Torrey Olson, Richard Hughes

**Directors absent:** Joe Dutton

**Associate Directors present:** Bob Burke, Guy Smith, Chris Choo **Associate Directors absent:** None

**Staff present:** Joe Pozzi, Brittany Jensen, Adriana Stagnaro, Noelle Johnson, William Hart

**Others present:** Maggie Sepulveda (NRCS), Patricia Karlin, Sharon Harston

**II. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

*Item 6-5 "Input and Approval of Construction Procurement Policy Update" was removed from the agenda. Item 6-4 was amended to include Resolution 2016-07 "Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities."*

*Motion to approve Additions/Changes to the Agenda*

**1<sup>st</sup>** Cassidy

**2<sup>nd</sup>** Hughes

**Ayes:** Sanchiotti, Cassidy, Olson, Hughes

**Nays:** None

**Abstentions:** None

**Absent:** Dutton

**III. PUBLIC COMMENT** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*There were no public comments.*

**IV. INFORMATIONAL ITEMS**

4-1 **Correspondence and Notices/Additional Agenda Items**—Brittany Jensen

4-2 **NRCS Report**

4-3 **Board Tour, Friday October 28, 2016**—Adriana Stagnaro

**V. CONSENT CALENDAR**

5-1 **August 18, 2016 Meeting Minutes and Grant Status Report**

*Motion to approve Consent Calendar:*

**1<sup>st</sup>** Sanchiotti

**2<sup>nd</sup>** Cassidy

**Ayes:** Sanchiotti, Cassidy, Olson, Hughes

**Nays:** None

**Abstentions:** None

**Absent:** Dutton

**VI. ACTION ITEMS**

6-1 **Approval of July 2016 Financial Report/Warrant Request**

*Motion to approve July 2016 Financial Report/Warrant Request*

**1<sup>st</sup> Cassidy**                      **2<sup>nd</sup> Olson**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-2 Approve Resolution 2016-06 to Assess Feasibility of Creating a North Coast RCDs Joint Powers Authority**

Assesses the potential benefits, costs, and possible governing and administrative structures of a Joint Powers Authority between nine North Coast RCDs; joining of RCDs could increase capacity for conservation program delivery, staff sharing, and fund development.

*Motion to approve Resolution 2016-06 to Assess Feasibility of Creating a North Coast RCDs Joint Powers Authority*

**1<sup>st</sup> Sanchietti**                      **2<sup>nd</sup> Cassidy**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-3 Approval of GRRCD Injury and Illness Prevention Plan**

*Motion to approve GRRCD Injury and Illness Prevention Plan*

**1<sup>st</sup> Cassidy**                      **2<sup>nd</sup> Olson**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-4 Resolution 2016-07 to Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities and Resolution 2016-08 to Approve the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Workers' Compensation Program.**

*Motion to Approve Resolution 2016-07 to Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities and Resolution 2016-08 to Approve the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Workers' Compensation Program*

**1<sup>st</sup> Cassidy**                      **2<sup>nd</sup> Olson**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-5 Input and Approval of Construction Procurement Policy Update**

*This item has been removed from the agenda.*

**6-6 Approval of GRRCD participation in CAFF North Coast VIP Tour**

Community Alliance for Family Farmers has invited GRRCD to co-host a VIP Tour of North Coast farms that exemplify good stewardship of natural resources.

*Motion to Approve of GRRCD participation in CAFF North Coast VIP Tour, November 14, 2016*

**1<sup>st</sup> Cassidy**                      **2<sup>nd</sup> Olson**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-7 Approval for an extra \$2000.00 to be spent for staff development**

*Motion to Approve of extra \$2000.00 to be spent for staff development*

**1<sup>st</sup> Sanchietti**                      **2<sup>nd</sup> Olson**                      **Ayes:** Sanchietti, Cassidy, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton

**6-8 Review of proposals, selection of contractors and approval for Executive Director to enter into contracts with selected contractors at bid amounts for the Bodega Goat Ranch Water Conservation Project, funded by DWR 4600009714**

The RFB for rainwater catchment and conservation project construction activities at Bodega Goat Ranch was not accepted at the August Board of Directors meeting. Instead, it has been divided into two separate requests for proposals: one for the tank pad and retaining wall construction, and one

for water conveyance and pumping. Staff recommends that M3 Integrated Services performs the first task for \$45,000, and that Permaculture Artisans performs the second task for \$58,945.08, for a total project cost of \$103,945.08.

*Motion to approve contracts with M3 Integrated Services for \$45,000 and Permaculture Artisans for \$58,945.08 to perform the duties described above on the Bodega Goat Ranch Water Conservation Project.*

*Ann Cassidy recused herself because of a friendship with the landowner.*

**1<sup>st</sup>** Olson                      **2<sup>nd</sup>** Sanchietti                      **Ayes:** Sanchietti, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton                      **Recused:** Cassidy

**6-9 Approval of reduction in landowner cost share from 10% to 5% for the Bodega Goat Ranch Water Conservation Project**

Due to financial hardship and adoption of cost share policy while project was in already process, RCD staff and landowner request a reduction of landowner cost share from \$16,000 to \$8,000.

*Motion to approve reduction in landowner cost share from 10% to 5% for the Bodega Goat Ranch Water Conservation Project.*

*Ann Cassidy recused herself because of a friendship with the landowner.*

**1<sup>st</sup>** Sanchietti                      **2<sup>nd</sup>** Olson                      **Ayes:** Sanchietti, Olson, Hughes  
**Nays:** None                      **Abstentions:** None                      **Absent:** Dutton                      **Recused:** Cassidy

**VII. ADJOURNMENT AND AGENDA SETTING**

**Meeting adjourned at 5:27 PM.**